



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, November 14, 2016 – following the Special meeting
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:23 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:23 p.m.

2. Roll Call (Time: 2:23 p.m.)

Mayor Geno Martini, Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Attorney Chet Adams, City Manager Steve Driscoll, and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker – n/a

3.2 Pledge of Allegiance (Time: 2:24 p.m.)

The Pledge of Allegiance was led by Council Member Donald Abbott.

4. Public Comment (Time: 2:25 p.m.) - None

Donna Clontz, along with Wayne Alexander, representing the Reno Sr. Citizen Advisory Committee, and the Washoe County Sr. Services Advisory Board told Council of the “Stuff a Bus for Seniors” event to collect things for our community’s senior citizens. Ms. Clontz requested the City of Sparks create a Sparks Sr. Citizens Advisory Committee and she distributed information related to senior citizen programs and resources to the Council. City Manager Driscoll said he would put staff time towards Ms. Clontz’s request.

5. Agenda (Time: 2:30 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve the agenda as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:31 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of October 24, 2016. (FOR POSSIBLE ACTION)

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the minutes of the regular Sparks City Council meeting on October 24, 2016. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:32 p.m.)

7.1 Proclamation for Councilman Ron Schmitt Day; and Tribute to Councilman Schmitt (Time: 2:32 p.m.)

Mayor Martini proclaimed November 14, 2016 as Councilman Ron Schmitt Day and presented the proclamation to Councilman Schmitt. Councilman Schmitt spoke of his 15-year journey on the Sparks City Council and thanked the council, citizens and staff for a wonderful experience. A video tribute was presented and parting gifts from the City of Sparks were awarded.

7.2 Proclamation for Senator Julia Ratti Day; and Tribute to Senator Ratti (Time: 2:40 p.m.)

A video tribute was presented for Senator Julia Ratti. Mayor Martini proclaimed November 15, 2016 as Julia Ratti Day and presented the proclamation to Senator Ratti. Senator Ratti spoke of the 8-years she spent as a City of Sparks Council Member which was a great experience and a great opportunity. Senator Ratti thanked the council, city staff and her family. Senator Ratti was awarded parting gifts from the City of Sparks.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:53 p.m.)

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the consent items 8.1 thru 8.7 as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period October 6, 2016 through October 26, 2016. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible approval to grant the "tools of the office" to Council Members Julia Ratti and Ron Schmitt. (FOR POSSIBLE ACTION)

An agenda item from City Manager Steve Driscoll recommending Council grant the 'tools of the office' that they may wish to retain to Council Members Ratti and Schmitt. There is no impact to the general fund.

8.3 Consideration and possible approval of a contract (AC-5313) for the Alf Sorensen Shower Improvement Project in the amount of \$83,806 to J&S Custom Homes. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the contract. The existing shower areas at Alf Sorensen have been showing signs of moisture infiltration and damage along the base of the walls. This project will replace the lower portions

of the walls, tile and base cove within the shower areas to mitigate the moisture damage issue and improve the aesthetic appearance. Funds are budgeted in the capital facilities fund; there is no impact to the general fund.

8.4 Consideration and possible approval of a Mutual Aid Agreement (AC-5314) between the Sparks and United States Department of Defense, National Guard Bureau. (FOR POSSIBLE ACTION)

An agenda item from Fire Division Chief Jim Reid recommending Council approve the agreement to provide resources to assist each other with emergencies that exceed the capabilities of a single agency. This mutual aid agreement between the Sparks Fire Department and National Guard Bureau is brand new. The contract will be valid for a period of five (5) years. There is no impact to the general fund.

8.5 Consideration and possible acceptance of a Justice Assistance Grant (AC-5315) in the amount of \$38,305 from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance. (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council accept the grant. The purpose of the grant funds is to continue to assist with the implementation of the requirements set forth by the Adam Walsh Act. The funds will benefit the Regional Sex Offender Notification Unit (RSONU) by purchasing access to the OffenderWatch portal, travel and training expenses for members of the unit to attend the 2017 Crimes Against Children Conference in Dallas, Texas, and performing necessary compliance checks. There is no impact to the general fund.

8.6 Consideration and possible acceptance of a Traffic Safety Grant (AC-5316) in the amount of \$45,000 to participate in the State of Nevada Office of Traffic Safety 2017 Joining Forces Project. (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council accept the grant. The State of Nevada Department of Public Safety, Office of Traffic Safety has offered the grant to the Sparks Police Department to pay for officer overtime costs to allow the Sparks Police Department to participate in the 2017 Joining Forces project. This program includes 20 special traffic enforcement events over the course of the Federal Fiscal Year, concluding in September, 2017. There is no impact to the general fund.

8.7 Consideration and possible approval of an application for a Gaming license for Sartini Gaming, LLC, dba Paddy & Irene's Irish Pub located at 906 Victorian Avenue #A, Sparks, NV submitted by Mr. Matthew Flandermeyer. (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council approve Mr. Matthew Flandermeyer's application for a Gaming license for Sartini Gaming, LLC, dba Paddy & Irene's Irish Pub, located at 906 Victorian Avenue #A, Sparks, NV contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI that do not reflect any disqualifying arrests/convictions. There is a potential increase of \$1200 annually to the general fund.

9. General Business

9.1 Consideration, discussion and possible approval to make plan design changes to the City of Sparks Group Health Plan as recommended by the City of

Sparks Group Health Committee effective January 1, 2017. (FOR POSSIBLE ACTION) (Time: 2:53 p.m.)

An agenda item from Senior HR Analyst Jen McCall recommending Council approve the health plan design changes. The City of Sparks provides a self-insured group health insurance plans that includes medical, dental, pharmacy, vision and life for employees, retirees and dependents. The purpose of the Group Health Committee is to discuss cost containment measures, plan design changes and compliance requirements; and seek City Council approval when changes are recommended to the City's self-insured group health insurance plan.

The Group Health Committee determined a reduction in the benefit for urgent care visits, reduction in the benefit for routine dental cleanings, elimination of the benefit for free over-the-counter drugs, modification of the dental language for fillings, modification of the healthy lifestyle benefit list, increase in the annual dental maximum, increase in the lifetime orthodontia maximum and addition of virtual visits would not only save the plan money, but would be a better use of plan dollars and have a greater positive impact on the majority of members. An estimated net annual savings of \$35,920 is expected within the group health self-insurance fund; there is no impact to the general fund.

Public comment was received by Sparks' retiree Bill Isaefff requesting consideration of not reducing the current number of routine dental cleanings from 4 to 2, but change it from 4 to 3, and continue to allow the free over the counter (OTC) drugs or place as a \$5 co-pay. Mr. Isaefff also commented that retirees do not get to vote on the committee and requested that be reviewed.

Discussion was held regarding the dental cleanings and OTC's. Ms. McCall said voting members were determined by the collective bargaining process and could only be changed by collective bargaining.

A motion was made by Council Member Smith, seconded by Council Member Dahir, to approve the recommended changes to the City of Sparks Group Health Plan effective at the beginning of the plan year which is January 1, 2017. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration and possible approval of a multi-year service agreement (AC-5317) between the City of Sparks and Smith Power Products to service the Jenbacher Cogeneration engine at the Truckee Meadows Water Reclamation Facility with an estimated annual cost of \$62,000. (FOR POSSIBLE ACTION) (Time: 3:04 p.m.)

An agenda item from TMWRF Plant Manager Michael Drinkwater recommending Council approve the multi-year agreement to provide routine maintenance services for the Jenbacher co-generation engine at TMWRF. A new Jenbacher co-generation engine was installed at TMWRF in March 2016 to produce electricity from the waste digester gas. This engine requires routine service and maintenance to ensure performance and to maintain warranty coverage. Smith Power Products is the Jenbacher authorized service contractor for Nevada and while headquartered in Salt Lake City, Smith maintains a satellite office in the City of Sparks. Based on expected run hours during the balance of the current fiscal year, the total cost for FY 17 is estimated to be \$39,585. The annual cost going forward is estimated at \$62,000. The engine is under warranty and this routine maintenance needs to be performed per the service agreement. The cost of the service agreement will be included in the TMWRF operational budget each fiscal

year. Mr. Drinkwater said it is an operational cost and the City of Reno will pay its percentage share. This cost was included as an expense in the Ameressco Project overall savings calculation; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Abbott, to approve the multi-year agreement with Smith Power Products for an estimated annual cost of \$62,000. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.3 Consideration of and possible action on a Tentative Map request for a 140 single family lot subdivision, on a site 23.37 acres in size in the PD (Planned Development - Pioneer Meadows) zoning district generally located on the northwest corner of Wingfield Hills Road and Rolling Meadows Drive, Sparks, Nevada. (FOR POSSIBLE ACTION) (Time: 3:09 p.m.)

An agenda item from Senior Planner Ian Crittenden on behalf of DBJ Holdings, LLC & BB Investment Holdings, LLC recommending Council approve the tentative map. The Planning Commission also recommended approval. Mr. Crittenden said the project will be built in phases and one entrance to the subdivision on Rolling Meadows Dr. will be opened during the first phase and the second entrance on Wingfield Hills Rd. will be emergency only until approval of another phase. The parcel to the west was approved as multi-family. There is no impact to the general fund.

Nearly a year ago the Council requested an ordinance change to Title 17 to allow staff to approve final maps, however, that change has not yet been made. Staff will likely come to Council to request approval for a consultant to assist making the change to Title 17; this final map will come before Council for approval.

A motion was made by Council Member Dahir, seconded by Council Member Smith, to approve the Tentative Map for Pioneer Meadows Planned Development (Village 10) associated with PCN16043, adopting Findings T1 through T12 and the facts supporting these Findings as set forth in the staff report and subject to the Conditions of Approval 1 through 13 as listed in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 None

11. Planning and Zoning Public Hearings and Action Items

11.1 None

12. Comments

12.1 Comments from the Public (Time: 3:23 p.m.) - None

12.2 Comments from City Council and City Manager (Time: 3:23 p.m.)

Council Member Lawson asked the City Manager to check what would need to be done to allow shipping containers to be used as housing in the City of Sparks; Mr. Lawson said the City of Reno and Washoe County have approved them.

City Manager Driscoll announced one vacancy for a 2-year term on the Airport Noise Advisory Panel. To apply, complete a community services volunteer application and submit it prior to the end of business on Friday, December 2, 2016.

Council Member Dahir thanked the other Council members and staff and said he is looking forward to working with everyone.

Council Member Bybee congratulated Council Member Smith on his reelection and the newly elected members, Council members Abbott and Dahir.

May Martini also welcomed the new Council Members.

City Attorney Adams also welcomed the new members and reminded them to get their campaign signs picked up.

13. Adjournment

Council was adjourned at 3:23 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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